



(For office use only)

Please issue an Electronic Transfer/ Draft:

6 T S O

Amount in GBP Amount in INR Rate of Exchange

Mode of Payment: 1) Debit SBI Account 2) Cheque 3) Cash 4) UK Debit Card

PLEASE USE BLOCK CAPITALS

Remitter's Name

Remitter's Address

Telephone/ Mobile no.

Email

REMITTANCE/ DRAFT AMOUNT: ₹/£/\$/€

Issuance Charges:

Cash Handling Charges:

Total Cost:

Cheque no./Draft no. Dated

x £50 notes

x £20 notes

x £10 notes

x £5 notes

x £2 coins

x £1 coins

x Bronze or Silver coins

Total cash

Purpose of Remittance:

Empty box for Purpose of Remittance

Mandatory

Please debit my SBI UK account no

with the total cost of above.

If non-customer,

Source of Funds Occupation Annual Income

Name of Company/Employer

Beneficiary Name and Address

Beneficiary's Bank

Beneficiary's Branch IFSC (or Branch) Code

Account Number

By signing this Remittance Application you acknowledge and agree that

- a) You have read and understood the terms and conditions on the back of this form and agree to be bound by them.
b) You warrant and confirm that all the information you have provided to the bank in connection with this application is true and correct.
c) You authorise the bank to debit your nominated account that is stated in the Remittance Application form with the charges etc.
d) You may be required to provide additional information.
e) You consent to provide the above details and any additional details required by SBI/Reserve Bank of India

Signature

Date

For office use only (do not fill)

Date of receipt Time of day instruction received Value date Date of Remittance

Rate of Exchange Total Cost Account Currency Value (₹)

Transaction Ref. No Identity Document

Address Document Proof of withdrawal

Draft Issued No Date Payable at Branch Code

Maker's Signature Checker's Signature



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Remitter's Address .....

Telephone/ Mobile no. ....

Email .....

REMITTANCE/ DRAFT AMOUNT: ₹/£/\$/€ .....

Issuance Charges: .....

Cash Handling Charges: .....

Total Cost: .....

Cheque no./Draft no. ....Dated.....

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Signature .....

Date .....

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Date of receipt ..... Time of day instruction received..... Value date..... Date of Remittance.....

Rate of Exchange      Total Cost ..... Account Currency ..... Value (₹) .....

Transaction Ref. No..... Identity Document .....

Address Document ..... Proof of withdrawal .....

Draft Issued No. .... Date ..... Payable at ..... Branch Code.....

Maker's Signature ..... Checker's Signature .....

## State Bank of India UK, remittance terms and conditions

For existing SBI UK customers (those who hold either a current or savings account with SBI UK), we will only process remittance payments, which are funded from your account.

- We will apply the remittance rate available only after the funds have cleared.
- Customers can use non SBI UK debit card for the remittance. The funds will be transferred to the customer's SBI UK account and remittance will be done from the account.
- For cash and UK debit card payments the remittance will be processed at the rate available at the time of the request.

For non SBI UK customers (those who do not hold either a current or savings account with SBI UK), we allow remittances funded by cash, cheque or UK debit card. In relation to the different payment methods:

- **CASH** - This option isn't available to customers who do not hold either a current or savings account with SBI UK.
- **CHEQUE** - We can only process remittance requests funded by personal cheque payments from your own bank account in the UK\*. All cheques accepted before cut off time (varies according to the branch) will be accounted for on the same day and cheques accepted after cut off time will be accounted for the next day. It takes 6 working days (excluding holidays, Saturdays and Sundays) to clear the cheque. We will apply the remittance rate available after the funds have cleared. For example, if we receive the cheque on the Tuesday before 11a.m. we will process the remittance on the following Wednesday and apply the rates available at this time.
- **UK Debit Card** - Customer can transfer maximum amount of £5000\* in a day as a single transaction and will get the exchange rate which is available on the day of transaction. Remittance can be done ONLY by the Card holder and the name should match with the Identification proof.
- We will apply the remittance rate available after the funds have cleared. For cash payments the remittance will be processed at the rate available at the time of the request.
- **\* Please note that for non-SBI UK customers, we have limits on total transaction amounts (done over a 3 month period). Please visit one of the branches for further details.**

If you are not an SBI customer, we will require the following identification documents for all the remittance transactions:

- a valid passport or a UK driver's licence with photo identification.
- a utility bill or bank statement less than 3 months old.

Incomplete remittance forms may be rejected and shall not be responsible for any losses incurred as a result.

If your remittance request has been accepted but not yet processed, any subsequent cancellation or amendment to the request will be processed as a separate. Please refer to our tariff of charges for details of our charges.

We encourage our customers to confirm the receipt of the cleared funds with the beneficiary within a reasonable time frame. Any non-receipt of payment should be advised to us within 7 working days.

Before making any remittances to any charitable organisations, please ensure that they have permission to receive a donation from abroad.

We are not liable for any losses incurred resulting from the actions of a third party. Under no circumstances will the bank be liable for any consequential damages. We will not be liable for any losses resulting from the following reasons:

transaction and charges will be applied accordingly. Please refer to the Tariff of Charges for further details.

If your account does not have sufficient funds at the time of processing the remittance, we will not process the transaction and you will have to submit a new remittance request.

If a new remittance request is subsequently submitted, we will use the exchange rate available at the time of processing the new request, NOT the exchange rate for the initial remittance request.

Remittances to SBI branches in India will normally take one business day after the receipt of cleared funds. For example, if the remittance is processed on Tuesday it should be received on Wednesday, if not earlier. For other banks in India, the remittance will normally take 2 to 3 business days after the funds have cleared to reach the nominated account. We will send the payment to the nominated account using the information provided.

- defective request or insufficient, incomplete or incorrect details in your instruction to us;
- if we need to investigate any transaction to comply with anti-money laundering legislation;
- to comply with our legal or regulation obligations;
- order by a competent court;
- order or stipulation by any other law enforcing body; and/or
- business disruption on account of natural calamity, riot, war, terrorist activity, industrial action, equipment failure or any such event which is out of control.

Should your remittance request be unsuccessful as a result of incorrect information provided by you, we will not be liable for this error where the payment is not received. This could be an incorrect IFSC code, Branch code or any other incorrect information. The bank will not be liable for any consequential damages or loss under any circumstances.

If for any reason the funds are not paid to the nominated account and are returned to the bank we will refund these to the person making the remittance. The refund will be made in GBP and the exchange rate applied will be either:

- the exchange rate on the date of the refund plus INR 0.50
- or the exchange rate at the date of the remittance plus INR 0.50;

whichever is higher

In the event a payment is processed incorrectly, we will seek to recover the payment at the earliest opportunity. If this results in an account which you control receiving a payment made in error, you agree to notify the bank immediately and indemnify the bank in relation to this particular payment. In these circumstances you authorise the bank to recover any excess amount credited as part of this remittance request.

In order to carry out remittance we will collect personal information. This information will be stored and processed in accordance with the data protection act 1998. For the purpose of carrying out the remittance transaction, data will be transferred outside of EEA.

We reserve the right to perform additional verification checks prior to processing any remittance application. Failure in any of the verification requirements may result in either delay in processing the remittance application or a rejection.

The remittance will be subject to law related to monetary transactions in the United Kingdom, Intermediary and destination countries.

Applicable laws prohibit us from processing money transfers with certain individuals and countries. In order to comply, the bank is required to screen transfers against information provided by various governments and/or government agencies. If a potential match is found, we will suspend the transfer and request additional information.

This agreement shall be governed by the laws of England and Wales.

Please note our general terms and conditions, tariff of charges and cut off timings are applicable. These can be obtained from any of our branches or can be accessed through our website at [www.sbiuk.com](http://www.sbiuk.com)

Authorised and regulated by Reserve Bank of India and Prudential Regulation Authority. Subject to regulation by the Financial Conduct Authority (FCA) and limited regulation by the Prudential Regulation Authority. Details about the extent of our regulation by the Prudential Regulation Authority and Financial Conduct Authority are available from us on request. State Bank of India is a member of the Financial Services Compensation Scheme established under the Financial Services and Market Act 2000. The Financial Services Compensation Scheme protects deposits held with our UK branches. Payments under this scheme are limited to £85,000 of your total deposits with us in the UK. In practice, this means that each eligible depositor will be compensated up to a maximum of £85,000 of their total deposits. We offer a free remittance services on some of our accounts. Other charges may apply, please see our tariff of charges plus terms and conditions for further details. For more information about our account range, please contact your local branch or call centre on 0800 532 532. The contact centre is open Monday, Tuesday, Wednesday and Friday 9.00am to 6.00pm, Thursday 9.00am to 5.00pm, Saturday 9.00am to 3.00pm and Sunday closed.